

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, January 24, 2012

The Jefferson County Highway Committee met on Tuesday, January 24, 2012, at 10:50 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Blane Poulson; George Jaeckel; Craig Peterson

Members absent: Glen Borland

Also Present: William Kern, Highway Commissioner
Ann Jenswold, Highway Department
Brian Udovich, Highway Department
Rick Kuhlman, County Board Supervisor
Ed Morse, County Board Supervisor
Gary Petre, County Administrator
Karyn Spory, Jefferson Daily Union

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the December 6, 2011 Highway meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Poulson to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Peterson

NOES: None

ABSENT: Borland

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- County Board Supervisor, Rick Kuhlman, spoke in support of building a new Highway Department main facility, and asked for the support of the Highway Committee.

HIGHWAY COMMISSIONER'S REPORT:

- **Project/Construction Work**

CTH "SC" (STH 16 – Dodge County)

Utility work is in progress along the entire highway, construction crews will begin work in the spring. We are working to finalize the remaining R/W parcels for purchase.

- **General Maintenance**

Crews are completing brushing work on various highways

Crews are hauling material to CTH "SC" project for construction preparation

Crews are completing guardrail/bridge repairs at various locations

Crews are working on sign installation work for county, state, and town roads

- **Winter Maintenance**

Crews have only been out for a few snow/ice events.

- **Office/Shop**

End of year physical inventories

Starting work on year-end closing

OLD BUSINESS

NONE

NEW BUSINESS

9a. Discuss accident claim reimbursement request

Highway Commissioner Kern updated the Committee on an accident claim resulting from the Department. The total loss indicated by WMMIC is \$64,907.05. This accident claim will be sent to the Finance Committee to be paid out of the fund balance reserve for liability claims. No Motion

9b. Discuss Highway Department new facility study data

The Highway Committee had discussion regarding the Highway Department main facility, and the happenings at the earlier Joint Committee meeting. The discussion included input from County Board Supervisors Kuhlman and Morse.

After debate and discussion, it was moved by Mr. Poulson and seconded by Mr. Peterson to support the Infrastructure Committee's motion to eliminate the Puerner Street and Industrial Sites and pursue Site A – Junction Road and Site C – County Farm. Further to proceed with Bray Architects Considerations/Rationale details as stated in presentation and handout.

Carried by the following roll call:

AYES: Poulson, Peterson

NOES: Buchanan, Jaeckel

ABSENT: Borland

ABSTAIN: None

Motion failed.

The Committee had further debate and discussion regarding the new facility.

It was moved by Mr. Jaeckel and seconded by Mr. Buchanan to bring the previous motion back to the table to be supported by the Highway Committee, and to be brought forward to the County Board.

Carried by the following roll call:

AYES: Buchanan, Poulson, Peterson

NOES: Jaeckel

ABSENT: Borland

ABSTAIN: None

Motion carried.

The Highway Committee's action will also go to the full County Board along with the Joint Committee's actions.

9c. Discuss highway satellite facility and site information including potential DOT salt shed projects

The Highway Commissioner discussed an area of land by Interstate 94 in Lake Mills, and the potential for WisDOT allowing and building a salt shed in this area. Commissioner Kern stated that Barrientos Design has been working on a salt shed design for this area. The appraisal is in process for the land, and the report should be ready by the next Highway Committee meeting.

No Motion

9d. Review monthly financial account summary

The Highway Commissioner reviewed the preliminary year end financial status of the Highway Department and answered questions from the Committee. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations with the Committee regarding current operations and winter maintenance events. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	12/15/11	\$	28,204.43
BILLS:	12/27/11	\$	117,235.60
BILLS:	01/09/12 For 2011	\$	78,810.98
BILLS:	01/09/12 For 2012	\$	138,606.80
BILLS:	01/18/12 For 2011	\$	10,175.16
BILLS:	01/18/12 For 2012	\$	8,418.94
BILLS:	01/24/12 For 2011	\$	781.85
BILLS:	01/24/12 For 2012	\$	32,370.06
COMMITTEE:	NOVEMBER		410.48
COMMITTEE:	DECEMBER		392.72
TOTALS:		\$	415,407.02

It was moved by Mr. Peterson and seconded by Mr. Jaeckel that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Peterson

NOES: None

ABSENT: Borland

ABSTAIN: None

The next Highway Committee meeting will be Tuesday, February 7, 2012, at the Jefferson County Highway Department.

Motion by Mr. Jaeckel and seconded by Mr. Peterson to adjourn at 11:48 a.m.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Peterson

NOES: None

ABSENT: Borland

ABSTAIN: None

Approval:

 Craig Peterson, Secretary